

# EXPERIENCE THE NEW FSS!

General Services Administration, Federal Supply Service (FSS) is customer focused and customer driven to provide you with the best in Dependable Delivery, Quality Products, Improved Desktop Service and Best Value Pricing. We are committed to assist you and provide the decision tools you need to make the best value purchase decision for your office.

## Micro Purchases—Under \$2,500

The Federal Acquisition Streamlining Act did not abolish the priorities for use of Government supply sources as stated in Part 8 of the Federal Acquisition Regulations (FAR). Micro purchases **are not** exempt from this requirement. FSS helps you make best value decisions while meeting your obligations with programs and products developed specifically for those needs.

## Javits-Wagner-O'Day (JWOD) Preferred Products

The JWOD Program generates jobs and training opportunities for people who are blind or who have other severe disabilities through the Federal procurement process. The Committee is responsible for maintaining a Procurement List of supplies and services which have been placed in the JWOD Program. Once a supply or service is on the Procurement List, the Government must buy it from the organization designated by the Committee until the Government no longer has requirements for that item, or until a nonprofit agency employing people with severe disabilities can no longer furnish that item. Two national, independent organizations, National Industries for the Blind (NIB) and NISH, help State and private nonprofit agencies participate in the JWOD Program. For more information on JWOD programs check the following internet sites:

[www.jwod.gov](http://www.jwod.gov) [www.nib.org](http://www.nib.org) [www.nish.org](http://www.nish.org)

## FSS is the Federal Source for JWOD

GSA/FSS is the primary distributor of JWOD office supplies and other general-use products, through the Customer Supply Centers and GSA Advantage!™ On-Line Shopping Service. The GSA SmartPay Purchase Card is accepted for payment. GSA's National Help Line at (800) 488-3111 will answer questions and refer you to local assistance through Customer Service Directors in each state. Each purchase of a SKILCRAFT or other JWOD/NIB/NISH product or service helps to generate employment and training opportunities for individuals who are blind or have other severe disabilities.

## Your GSA SmartPay card is Welcome at GSA

Order from FSS in any of three ways with your GSA SmartPay card. On-line with GSA Advantage!™ at <http://www.fss.gsa.gov>, phone at 1-800-525-8027 or direct from one of our thousands of schedule contractors. The choice is yours!

## Customer Supply Center (CSC): No Need to Leave Your Desk!

Purchasing from FSS has never been easier. The Customer Supply Center provides ready access to thousands of the most popular brand name items which can be placed directly with us using your phone and we accept the GSA SmartPay purchase card. To further support our phone customers, we are improving service with expanded business hours (7:30 am-8:00 pm ET) and our new 1-800 phone numbers. Call us at **1-800-525-8027** or FAX your order to **1-800-856-7057**.

## GSA Advantage!™

Purchase quality, value priced products from FSS 24 hours a day, 7 days a week, including holidays through our award winning internet site, GSA Advantage!™. With a connection to the world wide web, you can quickly browse through the GSA on-line shopping mall for thousands of commercial products and services including JWOD/NIB/NISH and Federal Prison Industries UNICOR products. GSA Advantage!™ was designed to link GSA schedule products, stock items, catalog descriptions, current pricing, and delivery information in a single location to make ordering easier for you. To place an order, you can use your GSA SmartPay card or your activity address code. Visit GSA Advantage!™ at <http://www.fss.gsa.gov>.



## Federal Supply Schedules

Increase your purchasing power by using the FSS multiple and single award supply schedules. FSS negotiates best value discount pricing with commercial firms for the services, products and brands you're looking for. Orders are placed directly with the contractor and deliveries are made direct to the customer. Most contractors accept the GSA SmartPay card. Ask for GSA SmartPay acceptability when you call for pricing. □

## Free Product Offer

WE WANT TO HEAR FROM YOU! Please take a moment to complete this short questionnaire and receive our new Welcome Package with a free product evaluation offer:

### 1. I purchase (check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> office supplies    | <input type="checkbox"/> packaging material |
| <input type="checkbox"/> office equipment   | <input type="checkbox"/> office furniture   |
| <input type="checkbox"/> tools              | <input type="checkbox"/> services           |
| <input type="checkbox"/> breakroom supplies | <input type="checkbox"/> other              |
| <input type="checkbox"/> ADP supplies       |   |

### 2. I am interested in receiving the "New" complete supply catalog in January 1999 ☐ yes ☐ no

### 3. Complete mailing address and e-mail

Name \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

e-mail \_\_\_\_\_

General Services Administration  
Federal Supply Service



Customer Supply Center Orders: (Hours: 7:30 am-8:00 pm ET (M-F))  
Phone: 1-800-525-8027 FAX: 1-800-856-7057

Schedule Customers

Order with GSA Advantage!™ 24 hour web ordering: [www.fss.gsa.gov](http://www.fss.gsa.gov)  
For more information check: <http://pub.fss.gsa.gov/Sched/>

National Customer Service Center (NCSC) Helpline  
Phone: 1-800-488-3111 816-926-1416 DSN 465-1416

Information on "Next Day Desktop Schedules"  
Phone 212-264-0479

## A collage of business-related items including a calculator, a pen, a pair of glasses, and two credit cards (MasterCard and Visa) resting on a desk.

GSA SMARTPAY

JWOD

& YOU!



Computer Equipment & Supplies  
Office Equipment  
Office Supplies  
Paper Products  
Travel & Transportation Services  
Financial Services  
Organizational Services  
Furniture  
Tools & Appliances  
Paints & Chemicals  
Cleaning Supplies  
Cameras  
Film

Scientific Equipment  
Security Equipment  
Firefighting & Rescue Equipments  
Kitchen & Breakroom Supplies  
Flags and much more.

<http://pub.fss.gsa.gov/Sched/>

Need More  
Information?

FSS also provides a link to excess supplies from other agencies through the website at [www.fss.qsa.gov/property.html](http://www.fss.qsa.gov/property.html)

For information on these and other programs available from the Federal Supply Service please contact our National Customer Service Center (NCSC) Helpline at **1-800-488-3111** or **DSN 465-1416**.

Office of Business Management & Marketing (FM)  
1941 Jefferson Davis Highway, Room 603  
Arlington, VA 22202-4302

Official Business  
Penalty for Private Use, \$300

Attn: **Jeanne E. Deck**

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Crystal Mall, Bldg. 4, Room 603  
Washington, DC 20406

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**General Services Administration**  
**Federal Supply Service**

Customer Service Director

Phone

## Other GSA Points of Contact